

Simsbury Radio Control Club Inc.

Date: 06/26/2008

**BY-LAWS
OF THE
SIMSBURY RADIO CONTROL CLUB, INC**

Article I Name

Article II Purpose

Article III Membership

Article IV Officers

Article V Meetings

Article VI Record Keeping

Article VII Committees

Article VIII Nominations and Elections

Article IX Miscellaneous Provisions

Article X Amendment of Bylaws

Article XI Grievance Procedure

Article XII Record of By-Law Revision

SRCC Grievance Form

Simsbury Radio Control Club Inc.

Article I: Name

A. NAME

The name of the organization shall be The Simsbury Radio Control Club, Incorporated. (Hereinafter called SRCC or Club)

B. LOCATION

Simsbury, Connecticut

Article II: PURPOSE

- A.** The purpose of the SRCC Club shall be to promote model aviation, model building and flying and aid insofar as possible the national program of the Academy of Model Aeronautics (hereinafter called AMA) and of other AMA activities, looking towards the continued advancement of model aviation in all its phases in the United States of America.

Article III: MEMBERSHIP

A. QUALIFICATIONS

AMA membership required

B. DUES / FEES

- 1) The annual membership dues to this Club shall be set by the Executive Committee, and put to the members for their approval. The annual dues shall be based on the Club needs. Dues will be collected by the Secretary or Treasurer, and are due by the February meeting. Late payment will result in a \$25 penalty, unless there are extenuating circumstances which are presented to the Executive Committee in a timely manner.
- 2) An adult membership will include spouse and all children up to age 19, or until 21 if they are full time students at accredited schools. Parents or in-laws living with the family group are not covered; however, each family member wishing to fly must be an AMA member.
- 3) The membership dues for applicants under the age of 19 as of July 1 of the current year, that are not part of a member's family shall be \$1.00 plus their AMA membership.
- 4) No special assessment shall be levied on the Club membership at any time, except by vote of the membership as a whole, and then only upon a two-thirds (2/3) majority vote of the quorum set in Article V, Section 6 of these By-Laws.

C. ADDING NEW MEMBERS

- 1) New applicants will be required to submit an initiation fee (of the amount designated on the membership application) which is payable with a membership application.

Simsbury Radio Control Club Inc.

- 2) A prospective member must attend two (2) consecutive meetings. At the third meeting the prospective member will be asked to leave the meeting and a vote will be taken to accept or reject that candidate.
- 3) A prospective member shall be considered accepted if a two-thirds (2/3) majority vote of the quorum is received for acceptance. The Secretary will notify the prospected member of his or her acceptance or rejection.
- 4) Once accepted, fees and dues are payable immediately as outlined in Article 3 Section B-1. The Secretary will give the new member(s) a membership card, a copy of the Club's By-Laws and a copy of the Club's flying field Safety Rules as promptly as possible.
- 5) Should a club membership opening occur and a new applicant is accepted into the Club. The required fee will be used to satisfy the dues requirement for the first year.

D. RESIGNATION

Any member may resign his/her membership by giving written notice to the Club.

E. TERMINATION

If any member ceases to have the qualification necessary for membership in the AMA, his/her membership in the Club shall thereby terminate, subject to reinstatement upon restoration of eligibility.

F. EXPULSION

This section provides for enforcement of the Safety Rules that are related to flying activities or any other unacceptable behavior by an individual member or members. Any individual may be expelled from membership from the Club by a two-thirds (2/3) majority vote of the Executive Committee if in the Executive Committee's determination, such individual willfully commits any act or omission which is a violation of any of the terms of these By-laws, or the Rules of the AMA, or which is detrimental the Club, the AMA, or to model aviation.

G. REINSTATEMENT

Any member who is expelled from membership may be reinstated to membership only by two-thirds (2/3) majority vote of the Executive Committee, after term of expulsion is complete.

Article IV: OFFICERS

A. OFFICERS

President, Vice- President, Secretary, Treasurer, Safety Officer

B. DUTIES

President

The President shall:

- Preside at all meetings of the Club and Executive Committee.
- Act as spokesperson or designate a spokesperson for the Club.
- Upon request of any member of the Executive Committee, call a special meeting of that committee.

Simsbury Radio Control Club Inc.

Vice-President

The Vice-President shall:

- Act for the President when the President is unable to serve.

Secretary

The Secretary shall:

- Be responsible for keeping the Club records.
- Maintain the official minute's book for this purpose.
- Be responsible for distributing notices of monthly Club meetings, no less than three (3) days in advance of such meetings.
- Distribute voting ballots for election of Directors and Officers, or for special votes when necessary at least three (3) weeks in advance of the November meeting.
- At the option of the Secretary, notices of meetings, distribution of voting ballots, and other member notifications may be distributed to Club members by electronic media. (E-mail) Club members not having access to electronic media will receive paper ballots by other means.

Treasurer

The Treasurer shall:

- Collect, disburse and record all monies for the Club.
- Sign Club checks, endorse checks for deposit and deposit all Club funds in a bank account approved by the Executive Committee.
- Whenever requested by the Executive Committee render a statement of the Club's accounts.

C. TERM OF OFFICE

Officers are elected annually

D. APPOINTED OFFICERS

Safety Officer

The Safety Officer shall:

- Be responsible for chairing the Safety Committee and ensuring existing safety rules are enforced.
- Process grievance forms as documented in Section VI, Articles A through D.

Simsbury Radio Control Club Inc.

Article V: MEETINGS

A. REGULAR MEETINGS

- 1) Regular winter meetings shall be held on the fourth Tuesday of the months of October through March, except for December when no meeting will be held.
- 2) Regular summer meetings shall be held on the fourth Tuesday of the months of April through September at the Club's flying field.
- 3) The Executive Committee will designate a time and place for all regular meetings.
- 4) All regular business affairs and enterprises conducted by the Club shall be directed by the Executive Committee.
- 5) At any time, the President and/or Executive Committee may call a meeting of the membership to decide on any problem or business activity.
- 6) At any Club meeting, a quorum shall be ten (10) members, including two officers.
- 7) A secret ballot is required for elections, for removal of a Club officer, a member of the Executive Committee, and for expulsion of a member from the Club, unless waived by a simple majority vote of the members at the meeting.

B. SPECIAL MEETINGS

Special meetings shall be called by the President as needed.

Article VI: RECORD KEEPING

All records are passed on when new officers are elected.

Article VII: COMMITTEES

A. EXECUTIVE COMMITTEE

There shall be an Executive Committee elected by the membership for tenure of One (1) year coinciding with the Club's fiscal year. The Executive Committee shall consist of a President, Vice-President, Secretary, and Treasurer.

The Executive Committee shall:

- 1) Have complete charge of all Club business affairs.
- 2) Meet monthly or as required.

Simsbury Radio Control Club Inc.

- 3) At least thirty (30) days before the November meeting appoint an auditing committee of two (2) Club members, not being members of the Executive Committee, to audit the Treasurer's books and file its report with the Secretary. This report shall be read to the membership at the November meeting.
- 4) Officer vacancies occurring during the year shall be filled for the balance of the term vacated, by a majority vote of the remaining officers.
- 5) Prepare an annual budget for presentation at the November meeting and for approval by the Club's membership.
- 6) Have responsibility to act upon and enforce the requirements of Articles III thru Article XI.

B. SAFETY COMMITTEE

Safety Committee shall consist of Safety Officer and members of the Executive Committee.

Article VIII: NOMINATIONS AND ELECTIONS

A. NOMINATIONS

At the September meeting the President shall appoint a Nominating Committee of 2 members who are not Club officers. The Nominating Committee shall report its slate of candidates at the October meeting.

B. ELECTIONS

Elections will be held at the November meeting. Officers will take office in January

Article IX: MISCELLANEOUS PROVISIONS

A. ROBERT'S RULES

Robert's Rules of Order shall be used for conducting of Club meetings and shall govern the Club in all cases to which they are applicable and in which they are consistent with these By-Laws.

B. FISCAL YEAR

Fiscal year will be from January 1 to December 31

C. STANDING RULES

All AMA rules apply as do Club rules found in Club By-laws..

F. DISSOLUTION OF CLUB

The duration of the Simsbury Radio Control Club shall be perpetual. The Club may dissolve with the approval of two-thirds (2/3) vote of the membership. In the event that the Club should be dissolved, the entire assets after meeting liabilities shall be distributed to another non-profit organization that has similar interests.

Simsbury Radio Control Club Inc.

Article X: AMENDMENT OF BYLAWS

A. PROPOSED

Proposed amendments to By-laws will be presented to Club by officers. Members must be given notice of proposed amendment(s) through email notification or postal mail, fifteen (15) days prior to the meeting at which amendment(s) are to be discussed. Copies of the proposed amendment shall be provided upon request.

B. APPROVAL

Approval of proposed amendments must be approved by a two thirds (2/3) majority vote of the quorum as set forth in Article V, Section 6.

C. VOTING

Voting on proposed By-laws amendments will be at next regular meeting following the presentation of proposed amendments.

**ARTICLE XI: GRIEVANCE PROCEDURE
(FLIGHT AND SAFETY RULES)**

The grievance procedure provides a mechanism to enforce existing safety rules by providing a progressive disciplinary system when needed. Although most complaints can be resolved informally, if a complaint is serious or cannot be resolved informally, the matter should be referred to the Safety Committee for its consideration by means of a Grievance Form to be filled out and turned into the Safety Committee Chairman. At least one witness is required to sign the Grievance Form the Safety officer/Committee shall use its judgment in carrying out action on the following:

A. A grievance form will be filled out and turned into the Safety Officer/Committee Chairman. At least one witness is required.

B. FIRST VIOLATION

Viewpoints of both complainants and accused will be considered. Complainant's name will be disclosed. A verbal reprimand will be given to the accused by the Safety Officer/Committee, and this will be recorded in the Club records.

C. SECOND VIOLATION

Complainant's name will be disclosed. The accused has the right to a written rebuttal, to be reviewed by the Club Safety Officer/Committee. If the Committee so decides, the flying privileges of the accused will be suspended for thirty (30) days. Written notice of this shall be issued and a copy published in the Club newsletter.

D. THIRD VIOLATION

Safety Officer/Committee will notify the accused in writing and the Club members via electronic media (e-mail), that the Club will vote on the expulsion of the accused at the next meeting. Said expulsion will last for a one-year minimum. A member may be expelled from the Club only upon a two-thirds (2/3) majority vote of the Executive Committee. Voting will be by secret ballot at a regular monthly meeting. The expelled member may reapply for membership after the expiration of the expulsion time period.

Simsbury Radio Control Club Inc.

E. The three actions will not be enforced unless they are accumulated within a two-year period of time.

F. Any member receiving a Grievance, who directs any retaliatory action against the person filing said grievance, will be subject to immediate expulsion from the Club. This is to include threats, intimidation, physical harm, intentional equipment damage, or any other action deemed to be retaliatory by the Club Officers.

ARTICLE XII: RECORD OF BYLAW REVISION

Effective date of these by laws

1984 Club President In 1984 Robin Q. Fleming

Further revisions made during 1986 and 1987

Club President during 1986-7 Anthony Polidoro

Further revisions made during 2002

Club President during 2002 Gerald Knoblauch

Further Revisions made June 2008

Club President during 2008 Rick Acheson

Revised _____, 2008 - _____
(Signature)

President 2008 Rick Acheson

